



November 8, 2017

PERSONAL AND CONFIDENTIAL

I am writing to inform you that Dean of Students reported your involvement in an incident that occurred on October 13, 2017 to the Dean of Students Office. The report included information that may constitute a violation(s) of RPI's Grounds for Disciplinary Action. As a result of the information reported, this matter has been referred to the Judicial Process for review. The purpose of this letter is to inform you of the reported violations and process for resolving the matter.

The reported Grounds For Disciplinary Action violations are:

1. Trespassing

Grounds for disciplinary #3 as defined in the Rensselaer Handbook of Student Rights & Responsibilities.

2. Violation of a Published Rensselaer / Student Government Policy or Regulation

Grounds for disciplinary #17 as defined in the Rensselaer Handbook of Student Rights & Responsibilities Specifically the rules for Maintenance of Public Order on Page 28 of the Handbook of Students Rights & Responsibilities.

3. Failure to Comply

Grounds for disciplinary #15 as defined in the Rensselaer Handbook of Student Rights & Responsibilities.

At this point in time, your responsibility for the reported violations have not been determined. In order to learn more about this incident and determine if you are responsible for any of the reported violations, this matter has been referred to a Judicial Inquiry. Your Judicial Inquiry will be with me. You are required to contact me NO LATER THAN 4:00pm on November 9, 2017 to schedule your Judicial Inquiry. You may contact me by email (sittem@rpi.edu) or phone (518-276-6284). Once scheduled, your Judicial Inquiry will take place in my office, located in the Office of Student Living and Learning.

You are expected to attend your scheduled Judicial Inquiry or contact me prior to your inquiry if you have a meeting conflict. Failure to schedule or attend your Judicial Inquiry may result in a hold being placed on your records, grades, transcripts, registration, and degree, as well as, the Judicial Inquiry being conducted in your absence.

As part of the Judicial Process, students have several rights and responsibilities. To better understand your rights and responsibilities in the Judicial Process please consult the Rensselaer Handbook of Student Rights and Responsibilities located at

<http://www.rpi.edu/dept/doso/resources/main/2014-2016StudentHandbookrevOctober2015.pdf>. If you have any questions or concerns regarding the information contained within this letter, the Judicial Process, or your rights

and responsibilities in the Judicial Process, please do not hesitate to contact me.

Sincerely,

Michael Sitterley
Associate Dean, Residential Commons